

STAFF REPORT

DATE: 2025-12-16 **FILE:** Admin-2026-002
TO: Ross Blackwell, CAO
FROM: Shawna Driscoll, Administrative Assistant
RE: **Tree Application No. 137 – 135 Oceanview Road**

PURPOSE:

To seek a Council decision pertaining to proposed tree cutting work as outlined in the Tree Committee's recommendation in accordance with the Trees, Views, and Landscapes Bylaw No. 393, 2007.

BACKGROUND:

The Tree Committee met on site at 135 Oceanview Road on December 17, 2025. The minutes from the meeting are attached for reference. No neighbours were opposed, and the proposed work consists of re-topping to previous levels. Public Works had no issues but suggested traffic control may be needed.

DISCUSSION:

The Tree Committee recommended that at some point, some of the previously topped trees should be removed as there are only so many times these trees should be topped, however, the applicant would need to re-apply for removal.

OPTIONS:

- (1) Approve Tree Application No. 137 as recommended by the Tree Committee.
- (2) Provide no decision or direction.
- (3) Refer the matter to staff with specific direction.

RECOMMENDED OPTION:

Option 1, approve Tree Application No. 137.

FINANCIAL CONSIDERATIONS:

None.

LEGAL CONSIDERATIONS:

None.

RECOMMENDED RESOLUTION:

THAT Council approve the Tree Cutting Permit Application No. 137 subject to the following conditions:

- a) All tree cutting be consistent with the tree cutting application;
- b) All associated debris shall be removed and the site cleaned to the condition prior to tree cutting;
- c) That the Municipality shall be notified as soon as possible after the cutting to advise that the subject work has been completed;
- d) compliance with the Bylaw restrictions regarding bird nesting season;
- e) if working from the road, a traffic control plan approved by Public Works;
- f) damage deposit, arborist/contractor's WorkSafe BC certificate and insurance in compliance with Municipal requirements, and any other Municipal bylaw requirements.

Respectfully submitted,



Shawna Driscoll
Administrative Assistant

Report Approved By,



Ross Blackwell
Chief Administrative Officer

Attachments:

- (1) Tree Application No. 137 – 135 Oceanview Road
- (2) Trees, Views, and Landscapes Committee Meeting Minutes – December 17, 2025