

STAFF REPORT

DATE: 2025-12-16 **FILE:** Admin-2026-003
TO: Ross Blackwell, CAO
FROM: Shawna Driscoll, Administrative Assistant
RE: **Tree Application No. 138 – 220 Isleview Place**

PURPOSE:

To seek a Council decision pertaining to proposed tree cutting work as outlined in the Tree Committee’s recommendation in accordance with the Trees, Views, and Landscapes Bylaw No. 393, 2007.

BACKGROUND:

The Tree Committee met on site at 220 Isleview Place on December 17, 2025. The minutes from the meeting are attached for reference. No neighbours were opposed, and the proposed work consists of removal of a row of trees on a municipal easement required for machines to access the private property and complete work associated with a Building Permit. An arborist report is attached to the application and a replanting plan of 11 western red cedars for a barrier wall was suggested. Public Works had no issues with this work.

DISCUSSION:

The Tree Committee had no changes to this application.

OPTIONS:

- (1) Approve Tree Application No. 138 as recommended by the Tree Committee.
- (2) Provide no decision or direction.
- (3) Refer the matter to staff with specific direction.

RECOMMENDED OPTION:

Option 1, approve Tree Application No. 138.

FINANCIAL CONSIDERATIONS:

None.

LEGAL CONSIDERATIONS:

None.

RECOMMENDED RESOLUTION:

THAT Council approve the Tree Cutting Permit Application No. 138 subject to the following conditions:

- a) All tree cutting be consistent with the tree cutting application;
- b) All associated debris shall be removed and the site cleaned to the condition prior to tree cutting;
- c) That the Municipality shall be notified as soon as possible after the cutting to advise that the subject work has been completed;
- d) compliance with the Bylaw restrictions regarding bird nesting season;
- e) if working from the road, a traffic control plan approved by Public Works;
- f) damage deposit, arborist/contractor's WorkSafe BC certificate and insurance in compliance with Municipal requirements, and any other Municipal bylaw requirements.

Respectfully submitted,



Shawna Driscoll
Administrative Assistant

Report Approved By,



Ross Blackwell, CAO
Chief Administrative Officer

Attachments:

- (1) Tree Application No. 138 – 220 Isleview Place
- (2) Trees, Views, and Landscapes Committee Meeting Minutes – December 17, 2025